

Student Handbook 2018-2019

Park Intermediate School

“The Panther Way”

Cooperation, Pride, Respect, & Integrity



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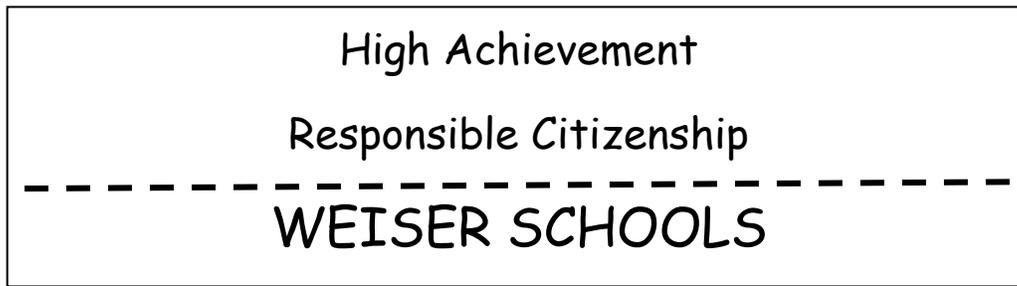
This Planner Belongs to:

Student Name: _____

Homeroom Teacher: _____

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Dear Students and Families:

Welcome to Park School! This planner and handbook are designed to assist you. Our goal is to promote a better understanding of our school and strengthen communications between families and educators. We are pleased to have you join our learning community, and we will strive to ensure a positive educational experience for your child.

Our staff know that all students can learn and we will do what it takes to help students master our agreed upon essential learning targets. In order to make that happen, you should expect:

- A staff that stresses high expectations for essential learnings and models the “Panther Way” of *cooperation, pride, respect, and integrity*.
- To know what your student is expected to learn at 4th and 5th grade, and to be provided with regular progress reports.
- A curriculum that is continuously improving to strengthen student learning.
- A system of support, interventions, and enrichments to meet your child’s needs.
- Prompt and fair handling of behaviors and needs by our staff.
- A safe and secure learning environment for every child.

We look forward to working with you, and hope that you will share your thoughts and ideas with us about how Park can continue to grow to better serve our students and families.

Best Wishes for a Great Year,

The Park Panther Team

Park School Mission and the "Panther Way"

Mission

At Park School, our mission is to inspire all students to learn with purpose.

Over the last year, the staff at Park School have embraced the idea of collaborating to become a Professional Learning Community (PLC). Developing as a PLC challenges us to think about our mission--the reason we exist. At Park, we know and understand that we are here for ALL kids, and we are honored to be serving your child this year!

The Panther Way

Cooperation, Pride, Respect, and Integrity

Behavioral development is a critical component of your child's education at Park School. We have established behavioral expectations that will support your child's academic career, but also their success in life. These behavioral expectations will be shown in greater detail throughout this handbook.

The Panther Way Promise

Dear Boys and Girls,

Welcome to Park School! At Park, you will be challenged to grow in the "Panther Way," of cooperation, pride, respect, and integrity. In focusing on these behaviors that support success throughout our lives, we will create a safe and productive school. By following these expectations everywhere you go, we hope everyone will know that you are a Park Panther!

This year we will learn, practice, and show others what it means to be a Park Panther. Students who make good choices make Park a better place to learn and grow.

Take special care of this planner and handbook. Please use it as a reminder of our expectations. This will help you to make more positive choices and show the Panther Way.

My Promise

The expectations in our student handbook have been explained to me and I have received my copy. As a good citizen of Park School, I understand that I am responsible for showing cooperation, pride, respect, and integrity every day.

Teacher: _____ Grade: _____

My Signature: _____

Parent Signature: _____

(Please tear out this page and return to your teacher by September 7th)

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Park Intermediate School Staff:

Principal Angie Halvorson

Admin. Assistant Melissa Odoms

Fourth Grade Teachers:

Kathleen Cahill Room 1

Jessica Mosley Room 2

Damon Courtois Room 3

Jenny Conant Room 4

Grace Sharp Room 5

Fifth Grade Teachers:

Kim Walker Room 7

Nicol Mink Room 9

Crissy Spencer Room 10

Bonnie Akbar Room 11

Ayla Montoya Room 12

Resource Room:

SPED Teacher Jane Nelson

Assistants Erin Miller

Amy Black

Speech Pathologist Jennie Knee

SLPA Anna Morriss

Intervention Instructor Vivian Odette

Librarian Cathy Armstrong

Educational Assistants:

Colleen Edwards Carolyn Fisher

Socorro Sanchez Patricia Kite

Choir Mike Turner & Nancy Grindstaff

Custodians Mark Palmer & Justin Thomas

Food Service Team

Head Cook Denise Grindall

Assistants Rhonda Forsdick & Jan Loomis

District Psychologist Stephanie Carpenter

Daily Student Schedule:

7:45 First Bus arrives and Playground supervision begins. For safety, students should not arrive prior to 7:45.

8:00-8:25 Breakfast served

8:30-3:25 Student hours

12:00-12:45 4th Grade Lunch

12:15-1:00 5th Grade Lunch

3:25 Student dismissal begins

Student Arrival and Dismissal Procedures

Park School is committed to providing a safe and secure environment for all students. This section highlights expectations and procedures that will allow us to provide maximum safety as students arrive to and leave from school each day.

Morning Arrival: Students may be on campus at 7:45. Parents who arrive earlier must remain with their child until school supervision begins. The student drop-off zone is at the bottom of the hill. Students must use crosswalks monitored by our crossing guards. All students arriving to school should walk up the hill and remain on the lower level playground until 8:00. At this time, they may go to breakfast. If students do not need to eat breakfast, they are to remain on the lower level playground until the bell rings.

Afternoon Dismissal & Transportation: In order to maximize instructional time and maintain a safe, orderly dismissal, we ask that each child come to school each day knowing his/her after-school arrangements. It fosters responsibility and confidence in our students. **If plans for after-school transportation or pick-up change during the school day, the information must be communicated to the front office no later than 2:45 p.m. (on early release days at 11:00 a.m.).** Dismissal arrangements may be communicated via phone, email (make sure you receive a reply), or written note. All messages are delivered at 3:00 p.m. and we cannot guarantee changes after that time. We will begin dismissal at 3:25 p.m. each day (on early release days at 12:00 p.m.).

Contacting the Office for Absence or Tardiness: Please contact the office before 9:00 a.m. if your child is going to be absent or tardy for the day. This allows us to account for each and every student.

We expect that students will be in school at least 90% of our scheduled instructional days. If students are absent due to illness or appointments, documentation should be provided to the front office. It is our goal to support student learning for all. In order to do so, Mrs. Halvorson will conference with parents when their children have regular absences to ensure that learning support is provided.

Visitors at School: For safety and security purposes, all visitors must check-in at the office and wear a visitor's badge. Those volunteering must also complete a district-level volunteer registry form at the office.

The “I can’s” of COOPERATION, PRIDE, RESPECT & INTEGRITY

	Classroom	Hallways & Sidewalk	Playground	Cafeteria	Restrooms	Office
Cooperation	<p>I can show cooperation when I follow directions, work well with others, and help keep the classroom clean.</p> <p>I also am cooperative when I arrive to school on time and wear clothing that is appropriate for learning.</p>	<p>I can walk on the right-hand side of the hallway, stairs or sidewalk.</p> <p>I can accept my place in line and not worry about who is first or last.</p>	<p>I can show cooperation when I take turns, share equipment, and invite others to join a game.</p> <p>I can cooperate by following playground expectations and game rules.</p> <p>I can cooperate by checking-out equipment for recess and returning it to the cart.</p>	<p>I can show cooperation in the lunchroom when I face forward in line, have my tray ready, and memorize my lunch number.</p> <p>I am cooperative when I eat only <i>my</i> lunch.</p>	<p>I can show cooperation by using the restroom quickly, within 2 minutes.</p> <p>I can use only 2 pumps of soap and 2 paper towels.</p>	<p>I can show cooperation by using a level 1 or 2 voice only, so that office business is not disrupted.</p> <p>I will wait patiently at the front desk for an adult to help me.</p>
Pride	<p>I can show pride when I do my best and use my time effectively.</p> <p>I can have my materials ready and actively participate in class.</p> <p>I can show pride when I complete my assignments with quality and on time.</p>	<p>I can show pride when I use my eyes to enjoy the artwork and other items displayed on the walls.</p> <p>I can use my time effectively in the hallway to get where I’m going without being distracted.</p>	<p>I can show pride in my school by taking care of playground equipment.</p> <p>I demonstrate pride when I show sportsmanship. I can be good winner and a good loser.</p>	<p>I can show pride by sitting with my class, and cleaning up after myself.</p> <p>I can show pride by using an inside voice and reminding my tablemates to do the same.</p>	<p>I can show pride in my school by keeping the restrooms clean. I can keep the water in the sink and put used paper towels in the trash.</p> <p>I can report vandalism and unsafe choices.</p>	<p>I can show pride when I come to the office with a pass or note from an adult.</p> <p>I can wait for permission from an adult before walking through the office door.</p>
Respect	<p>I can show respect when I listen to teachers, adults, and classmates.</p> <p>I can show respect when I raise my hand to speak, and ask permission to use items that do not belong to me. I am sure to use them carefully, and return them quickly.</p>	<p>I can show respect when I keep my hands and feet to myself.</p> <p>I am respectful when I keep my voice off in the hallways to support the learning of other classes.</p>	<p>I can show respect by taking responsibility for my actions.</p> <p>I can respect the decisions of the adults on duty by following their directions the first time.</p>	<p>I can show respect for myself and others by using table manners. I can use words like: please, thank you, and excuse me.</p> <p>I can be respectful by staying seated until I have an adult’s permission to leave my space.</p>	<p>I can show respect by waiting my turn in the restroom and honoring the privacy of others. If the restroom is full, I will wait in line in the hallway.</p>	<p>I can show respect for myself and others by using manners at the office. I can use words like: please and thank you.</p> <p>I can say, “Excuse me,” to let an adult know I need help.</p>
Integrity	<p>I can show integrity when I am honest, accept others as they are, have a growth mindset to improve, and help others to grow too.</p>	<p>I can show integrity when I am trustworthy in the hallway, on the stairs, and sidewalk. Adults can count on me to make good choices.</p>	<p>I can show integrity by accepting the skills of others, playing fair and honest, and speaking up to keep others safe.</p>	<p>I can show integrity by keeping things clean.</p> <p>I can use my time wisely and remember that recess is for play and lunch is for eating.</p>	<p>I can show integrity when I am trustworthy in the restroom. Adults can count on me to make good choices.</p>	<p>I can show integrity by honoring the privacy and personal space of adults, and other students.</p>

Behavioral Expectations

Appropriate student behavior is the cornerstone of a safe and effective learning environment. Students are expected to conduct themselves in a manner that maintains a successful learning environment for all students and staff.

Each teacher will explain their individual classroom expectations during the first days of school in the fall. These will be reviewed when students return from an extended break, such as after Christmas or spring break. Classroom expectations and procedures will be based on maintaining a safe and orderly learning environment. Consequences for improper behavior will be designed to fit the needs of individual students, and they may be different, even though the situation appears to be the same. We will also make every effort to ensure that we are fair and provide consequences in a manner that maintains the dignity of both student and staff.

Positive Behavior Recognition

Our goal at Park is to recognize and appreciate our students for exhibiting positive behavioral choices. Students may be celebrated in a number of ways:

- Verbal feedback or praise
- Post cards or calls to parents bragging about student accomplishments
- Classroom or school rewards or certificates
- Team points and opportunities to set and meet goals
- Extra earned activities such as additional recess, movies, free-choice cafeteria seating, arts and crafts, etc.
- Self-pride in a job well done!

Minor Behavioral Infractions

At Park School, most situations in which a student behaves inappropriately will be handled by building staff. These infractions are noted as "Minor Behaviors." It is critical students understand they are accountable to all staff at

Park School. In general, the following behaviors should be handled by building staff (collaboration with the principal, as needed, is appropriate). Some examples are provided.

Defiance: Student does not follow directions, incomplete classwork, telling "no", rolling eyes, ignoring staff requests.

Disruption: Humming, tapping, blurting out, playing with items, talking, or horseplay.

Inappropriate Language: Name calling, minor teasing, cursing, written insults

Physical Contact: Rough play (pushing, pulling), accidental hitting, horseplay

Property Misuse: Littering, erasable writing on property, breaking pencils, using another's materials or equipment without permission

Technology Violation: Use of technology equipment without permission, improper handling of equipment, failure to follow staff directions when using technology

Theft: Taking items of little value such as pencils, erasers, folders

Major Behavioral Infraction

Major behavioral infractions are those intended to be handled by the building principal. These behaviors require that an Office Referral be completed and that District Policy be consulted when determining courses of action and consequences. Collaboration with the teacher will also occur. Some examples are provided.

Abusive Language, Harassment or Teasing, (Bullying: Repeated name calling, profanity, written or verbal insults; negative comments based on race, ethnicity, religion, gender; sustained or intense attacks based on ethnic origin, disability, or other personal matters; a clear imbalance of power exists) Bullying is defined, at Park, as occurring at least 2 times a week for more than 2 weeks.

Alcohol, Tobacco, or Drugs: Student is in possession of, distributing, or using (School Resource Officer will be contacted)

Disrespect, Defiance: Repeated and documented minor behaviors or behaviors sustained over a long period of time, or with greater intensity; such as overt refusal to follow directions despite effective redirection in the classroom

*Disruption: Sustained talking out, yelling, screaming, or noise making with materials, escalated behaviors such as loud humming, pencil tapping, or playing with items; these behaviors occur with the **intent** of drawing attention to oneself, or to stop instruction/learning*

Fighting or Physical Aggression: Intentional actions such as hitting, kicking, punching, scratching out of anger, and to cause physical injury to others

Leaving School Property: Student leaves school grounds without permission, refuses to re-enter the building, or purposefully avoids going to class

Theft: Repeated minor behaviors of theft, taking items of significant value (cell phones, electronics, clothing)

Weapons: Student is in possession of guns, knives, or uses other objects with the purpose of inflicting harm to others

Vandalism, Property Damage: Repeated minor behaviors of property misuse, damage that cannot be easily fixed or cleaned

Parents will be contacted in the event of a major behavioral infraction. In general, consequences for these behaviors include, but are not limited to:

- Detention/In-School Suspension (ISS)
- Out-of-School Suspension (OSS)
- Expulsion

We believe it is important to partner with parents when determining consequences for

student behavior. We appreciate your support and your communication with us regarding student behavior.

Student Dress Code and Grooming

Appropriate student dress and appearance is essential to a positive learning environment. We trust that parents will ensure their children are dressed appropriately for school and weather conditions. Students are expected to take pride in their dress, grooming, and general appearance.

Students may not wear a hat, hood, bandanna, sweatband, or any other type of head covering in the building. It is a time-honored sign of respect to remove hats within a building. School-wide hat or dress-up days are the exception. When students/adults come into the building, they are to remove their hats and store them appropriately.

Apparel which advertises tobacco, alcohol, any controlled substance, or displays slogans or sayings that are vulgar and not becoming of a student will not be permitted. Skirts or shorts must cover at least half of the thigh. Spaghetti strap shirts, or shirts that are not long enough to cover a child's entire torso are not permitted. Shirts must cover at least 3 inches of the shoulder. For matters of health, shoes and proper foot coverages must be worn in the school building and at recess. Shoes must be appropriate for playground and PE activities. The general rule is clothing that is immodest, or detracts or disrupts the learning environment is not allowed.

Inclement Weather

If you didn't get to experience the "Snowpocalypse" of 2017, you are in for a real treat! Inclement weather is a reality during the school day. We trust that parents will ensure children are dressed appropriately for weather conditions. It is our responsibility to check weather conditions prior to sending students to recess. *Only* if the temperature is below 10

degrees and/or raining will the students be allowed to remain indoors for recess.

Food Services

The cafeteria serves a well-balanced breakfast each morning from 8:00-8:25 a.m. Breakfast is free to all Park School students.

Students have the opportunity to eat a hot lunch at school. The cost of a hot lunch for students is \$1.80, and for visitors \$3.85.

Parents are welcome to eat lunch with us at school. If you would like to have lunch with your child, please call the office that morning.

Respect for School Property

Good citizenship in schools is based on respect and consideration for the rights of others.

Students should conduct themselves in such a way that they do not create problems or distractions for others.

Library

Students are encouraged to use the library regularly for recreational and academic reading. When books are checked out of the library, the student assumes responsibility for that book. A student may check out two books per visit to the library. A book may be checked out for two weeks and renewed once. Sometimes students may have overdue books or book fines. When this occurs, students will not be able to check out any more books from the library. In some cases, report cards will also be withheld.

Students will be able to check out books once overdue books are returned or fines are paid. This includes items that may have been lost or damaged that must be replaced.

Communication regarding overdue books or fines will be sent home on Thursdays.

Personal Property

Personal property not intended for instructional use must be left at home. This includes items such as Gameboys, iPods, iWatches, sports equipment, cell phones, radios, or valued collections. Park School is not responsible for items that may be lost, damaged, or stolen.

We understand that many students have cell phones to communicate with their families outside of school hours. During the times that students are at school, cell phones are expected to be turned off and placed in backpacks.

Students in violation of this regulation may receive an Office Referral and/or have their cell phone confiscated. All confiscated cell phones must be picked up from the front office by a parent or guardian.

Flowers, Gifts, and Balloons

When we receive flowers, balloons, and gifts for students from parents or relatives to be delivered at school, we distribute these items at the end of the school day.

School Parties and Treats

Many of our teachers will have class parties which are usually held at Halloween, Christmas, and Valentine's Day. Due to student allergies and health and safety concerns, homemade treats aren't allowed at Park School. Pre-packaged foods offer ingredient labels and ensure that proper food-handling protocols have been followed. Our district is implementing a "wellness policy" that asks for healthy options whenever possible. Please consider sending apple slices, baby carrots or similar food items alongside sugary treats. This will allow a nutritious option for those who want it. Thank you for your assistance.

Pets

Due to allergy and safety issues, cats, dogs, and other pets may not be brought to school unless arrangements have been made with the classroom teacher and the principal in advance.

Withdrawal of Students

If your child must withdraw from Park School, please notify the office or your child's teacher in advance. This will allow time to complete the checkout procedure. Please take care to see that all school property has been returned and lunch balances paid.



**Park Intermediate
Home and School Compact**



All students can learn and we will do whatever it takes to help students master and achieve our agreed upon essential learning targets. As a learning community, this commitment goes beyond the schoolhouse to ensure that our students are truly career and college ready.

School's Pledge

We will:

- Build relationships with every child and every family.
- Provide regular communication using the student planner, as well as other modes of sharing information.
- Provide monthly communication about student learning and behavior.
- Implement a timely system of interventions/enrichments for all students.
- Communicate essential learning targets and outcomes with students. (Our kids should know what they are learning and why!)
- Provide a monthly newsletter with general school information and the lunch menu

Student's Pledge

I will:

- Follow the "Panther Way" of Cooperation, Pride, Respect, and Integrity.
- Grow as an independent learner by:
 - Showing my planner to an adult each day
 - Reading for 20 minutes or more each day
 - Giving my best effort for at least 15 minutes on all math homework
 - Giving grade reports/newsletters/school papers to an adult every Thursday
 - Returning my grade reports, signed, monthly

Parent's Pledge

I will:

- Build relationships with the school and support the "Panther Way" of Cooperation, Pride, Respect and Integrity.
- Make sure my child gets to school on time each morning.
- Support reading at home for 20 minutes each day and at least 15 minutes of good effort toward all math homework.
- Support school expectations for student safety, arrival, dismissal, and behavior.

As members of the Park School Learning Community, we understand our role and the importance of actively participating in the Home/School Compact. We will do our best to uphold all of our pledges.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

Teacher Signature: _____

Date: _____

Park Intermediate School Parent Involvement Plan

In addition to the Home/School Compact, we are dedicated to growing our partnership with parents and families.

Student Planners: ALL teachers will consistently use/check planners in classrooms to share information about student learning, as well as communicate with families about behavior. The planner also provides a way for families to communicate with the teacher.

Thursday Communications: We know that families are busy. With this in mind, newsletters and notes from the office, community, or classroom will come home on Thursdays. This allows families to pinpoint a day each week for regular communication between school and home.

Monthly Grade Reports: At least once each month, classroom teachers will send home grade reports for every student. These reports will be sent home on *Thursdays*, with the expectation that they will be signed by parents and returned to school on Friday. Follow-up communication will be provided when grade reports are not returned to school.

Report Cards and Conferences: Every 9 weeks, a report card will be completed for each student. Report cards will be sent home with students or given to families during conferences, which will occur at least twice during the year. Parents and teachers are encouraged to schedule additional conferences whenever needed to support student growth and learning.

Website and Facebook: Our school website and Facebook page provide updated information. For ease and convenience, please check us out at

<http://www.weiserschools.org/park-school-home-page.html>.

Or, find us on Facebook at "Park School."



Like us on
Facebook

Just Come on In: Our doors are always open and we welcome parents and community members to visit our school. Volunteers and help are always needed to support positive student behavior on the playground, in the hallways, and at lunch. We'd love to have you come in and see us! Please check in at the office upon arrival each time you visit.

is it
BULLYING?

When someone says or does something
unintentionally hurtful
and they do it once, that's
RUDE.

When someone says or does something
intentionally hurtful
and they do it once, that's
MEAN.

When someone says or does something
intentionally hurtful and they *keep doing it*—
even when you tell them to stop or show
them that you're upset—that's
BULLYING.

10 Things to Say and Do to Stop Bullying

(Taken from, The 8 Keys to End Bullying, by Signe Whitson)

- 1) **Stand with the person** - Walk over and stand next to someone who is begin bullied. Often, just being there can change the mood and stop the bullying. It also lets the person being bullied know that he is not alone.
- 2) **Use a Mean-It statement** - Say something like, "Cut it out, dude—that's not cool," in a Mean-It voice.
- 3) **Change the subject** - Stop bullying in its tracks by changing the subject. For example, ask if someone knows the date of the math test or the score of the football game.
- 4) **Scatter the crowd** - Say something like, "Guys, we've gotta get to class before the bell rings." This is a quick and easy way to stop bullying on the spot.
- 5) **Show kindness** - If you can't stop the bullying in the moment, talk to the person later that day. Invite him/her to hang out with you at lunch or sit with you on the bus.
- 6) **Use humor** - Try to lower the stress of a bullying situation by making kids laugh. Just make sure they are not laughing at the person being bullied!
- 7) **Be a connector** - Connect a person who gets bullied with an older kid who will be his friend and tell other kids not to pick on him.
- 8) **Get help** - Reach out to a trustworthy adult who will stop the bullying.
- 9) **Reach out** - Reach out to a kid you saw being bullied. Tell her you are sorry about what happened to her.
- 10) **Be a friend** - Tell the kid being bullied that he is awesome and doesn't deserve to be treated badly. This simple act of friendship can make a big difference to him.